



Annex 2.7 Exercise Artemis Participant Briefing presentation


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 ecdc
EUROPEAN CENTRE FOR
DISEASE PREVENTION
AND CONTROL

EXERCISE ARTEMIS 10 September 2013

Participant Briefing

Exercise Manager
9 September 2013



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Introduction: Public Health England

In April 2013 the Health Protection Agency became part of a new organisation called

Public Health England

an executive agency of the UK Department of Health.

Email: firstname.lastname@phe.gov.uk

website: www.gov.uk/phe



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Introduction: Exercise Control

Name	Organisation
Exercise Director	Public Health England
Exercise Manager	Public Health England
Exercise Coordinator	Public Health England
Pseudo Media	Public Health England
Control Staff	ECDC
Control Staff	ECDC
Also simulating External Organisations (DG SANCO, MS, other agencies)	



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Introduction: Evaluators

Name	
	Public Health England
	Public Health England
(Comms)	Public Health England
	ECDC Evaluator



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Overview: Aim & Objectives

The aim of Exercise Artemis is to provide ECDC staff with the opportunity to use and implement the PHE Operational Plan and to test supporting documents, tools and templates

The objectives are:

- To increase the knowledge of the PHE concept, procedures and command structure
- To familiarise ECDC staff with their roles and responsibilities during a PHE
- To identify any gaps in PHE response arrangements



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Exercise Overview: Command Post Exercise

- Exercise Artemis - Command Post Exercise (internal to ECDC)
- Designed to test the decision-making process and information flow (command, control, communication and coordination)
- Players will be based in the EOC
- Use PHE-OP, PHE communication tools, templates, Job Action Sheets
- Exercise Control will be based in Function Rm 2



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Exercise Overview: In Scope

- Scenario – communicable disease
- Staff called in from all ECDC units to support the PHE management structure and response
- Time pressure
- Implement and test PHE Operation Plan, SOPs, Job Action Sheets and templates





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Exercise Overview: Out of Scope

- No testing of EWRS / TTT
- No 'live' play from external organisations (DG SANCO, external Member States or agencies)
- All organisations outside ECDC will be played by Exercise Control



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Conduct of the exercise:

- CPX – information sent by email, telephone, fax or by an individual
- Activation – allocation of roles
- Tasking - communication
 - Meetings / audioconference / briefings
 - Information flow
- Workbooks – capture issues/gaps/comments

Please remember ! All exercise communications (written and oral) must be preceded by: EXERCISE EXERCISE EXERCISE ARTEMIS



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How the exercise will run:

- Injects:
 - emails replicating EWRS
 - emails replicating MS, DG SANCO and WHO
- Phone calls representing external organisations, including media
- Pseudo Media – injects replicating Twitter, newspapers
- Tasks from meetings
- Response emails to be sent to the Exercise Control account: Artemis.excon1@ecdc.europa.eu



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Conduct of the exercise: Audioconference

Audiconfernce facilities available – book through Exercise Control

Remember: no external organisations playing (simulated activity)





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Conduct of the exercise: rules of play

- Contact List provided in the General Instructions
- Only use the contacts listed in the directory for the duration of the exercise.
- Excon will play all external organisations.
- Start all phone calls and e-mails with the words “exercise – exercise – exercise ARTEMIS”
- Follow your existing policies and procedures



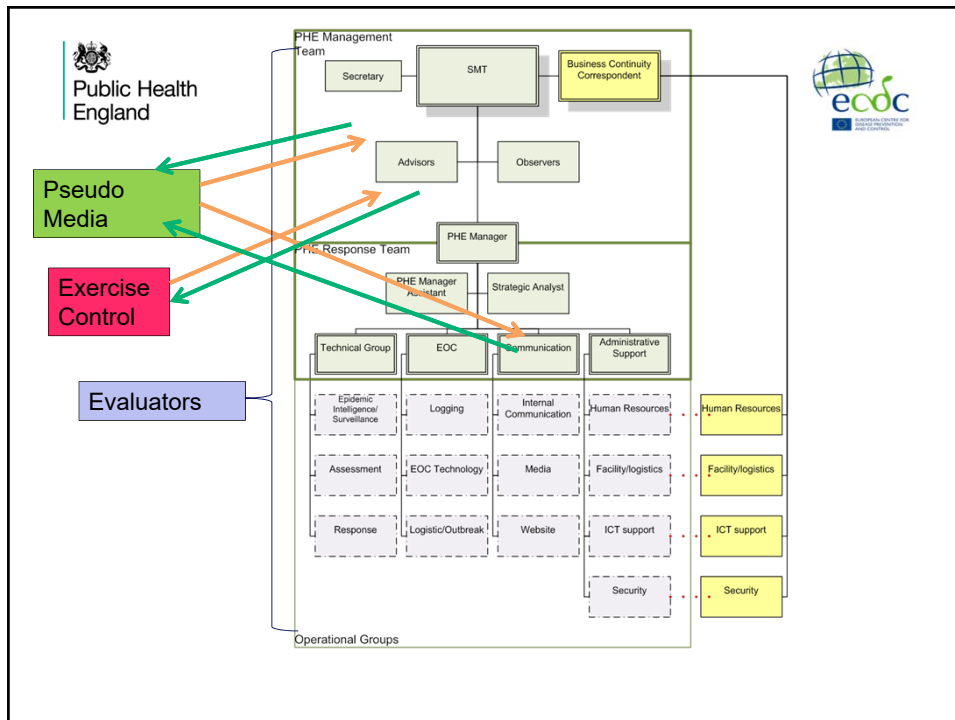
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Exercise Timings – 10 September 2013

Time	Activity
09/09/13	Out of hours alerts – no overnight play
07:45	Players arrive at ECDC (report to Auditorium)
08:00	STARTEX: Initial PHE Management Team Meeting – webstreamed to all participants (Boardroom)
	Players work within allocated roles for PHE response
12:15	Working lunch available (Auditorium)
	Players continue to work in response roles/test tools & procedures (Time jump!)
16:00	Recovery Phase – discussions in groups
16:30	End of exercise & Hot Debrief (Auditorium)
17:30	Depart

A post-exercise workshop will be held on 23 September 2013 : 0930 - 1230



Evaluation – how will this work?

- Exercise outputs and exercise play
 - Copy to Artemis.excon1@ecdc.europa.eu
- ECDC Evaluator – report
- Exercise Evaluators - report
- Players – evaluation workbook
- Hot Debrief feedback
- Cold Debrief: Post-exercise evaluation workshop



A post-exercise evaluation workshop will be held on 23 September, 0930 - 1230



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Exercise Report

- Hot debrief
- Evaluation workbooks
- Participant feedback
- Public Health England evaluators' reports & feedback
- ECDC evaluator's report and feedback
- Planners & Exercise Control Staff feedback
- Cold debrief: draft report
- **Informs final report and recommendations / lessons identified for ECDC**

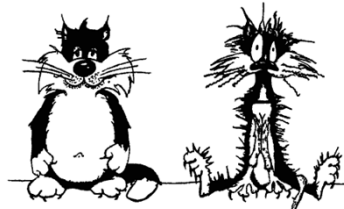


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Reminder!

- Exercise should 'rehearse' the people and 'test' response plans
- Exercise will ebb and flow
- Accept the artificialities and limitations of the exercise
- Don't fight the scenario!



Before Work

After Work



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Summary

- Exercise Artemis is a one-day command post exercise
- Designed to enable ECDC players to rehearse their roles and responsibilities during a PHE
- An opportunity to test the effectiveness of plans, procedures and tools in a PHE response and identify any gaps in the PHE response arrangements
- An opportunity to increase your knowledge of the PHE concept, procedures and command structures



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Any Questions?





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Hot Debrief

Functional groups to identify the following:

- **3 things that worked well**
- **3 things that need improvement**
- **If you had to change one thing tomorrow, what would it be?**